

FLORIDA

NURSE LICENSE RENEWAL CHECKLIST

1



Know your Deadline

Florida Nursing licenses expire **April 30th** on every even-numbered year.

2



Complete CE Requirements

- 24 contact hours every renewal period
- 16 contact hours of **"General Hours"**
- 2 hours in **Prevention of Medical Errors**
- 2 hours in **Florida Laws and Rules**
- 2 hours in **Human Trafficking**
- 2 hours in **Recognizing Impairment in the Workplace** (every 2nd renewal)
- 1 hour in **HIV/AIDS** (first renewal only)
- 2 hours in **Domestic Violence** (every 3rd renewal)

3



File Online with the Florida Board of Nursing

Renew through the Florida Department of Health MQA Online Services portal.

4



Have your Payment Ready

Renewal fee is required when you submit.

5



Check your Email

Watch for confirmation from the Board to ensure your renewal went through.

Tip: Don't wait until the last minute! The system can get backed up, and you don't want to risk a lapse in your license.